

*****GOVERNOR'S EXECUTIVE ORDER N-25-20***
RE CORONAVIRUS COVID-19**

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY AT THE DECEMBER 17, 2020 MEETING VIA LIVESTREAM. THE LINK(S) WILL BE PROVIDE 24 HOURS PRIOR TO THE MEETING. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA WILL BE TAKEN VIA LIVESTREAM AT THE TIME INDICATED ON THE AGENDA. PUBLIC COMMENT ON SPECIFIC ITEMS ON THE AGENDA WILL BE TAKEN DURING THE TIME THAT ITEM IS DISCUSSED.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL MEETING AND REGULAR MEETING**

Trustees
Debbie Crandell, President
Cristy Dawson, Clerk
John Paff
Brian Swanson
Jon Walton
Carolyn Swanson
Gabriella Giraldo

DATE: Thursday, December 17, 2020

TIME: 6:30 p.m. Open Session
7:15 p.m. Closed Session
8:15 p.m. Open Session

LOCATION: VIRTUAL MEETING
Join Zoom Meeting
<https://pgusd.zoom.us/j/85344910835?pwd=Tk9GR2NKTDZjcVB2Nk1zRFNQU0JHZz09>
Meeting ID: 853 4491 0835
Passcode: 843954
One tap mobile
+13017158592,,85344910835#,,,,,0#,,843954# US (Washington D.C)
+13126266799,,85344910835#,,,,,0#,,843954# US (Chicago)
Dial by your location
+1 301 715 8592 US (Washington D.C)
+1 312 626 6799 US (Chicago)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
Meeting ID: 853 4491 0835
Passcode: 843954
Find your local number: <https://pgusd.zoom.us/u/kenJc3Shb0>
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Pledge of Allegiance
- E. Honoring Past Service: Debbie Crandell

II. ANNUAL ORGANIZATIONAL MEETING

As required by Education Code Section 35143

- A. Administer Oath of Office by County Superintendent Dr. Deneen Guss
The Oath will be administered to Brian Swanson and Carolyn Swanson.

- B. Election of President to Serve for One-Year Period
(Note: nominations do not need a "second.")

Public comment:

- C. Election of Vice-President/Clerk to Serve for One-Year Period
(Note: nominations do not need a "second.")

Public comment:

- D. Determination of Dates, Time and Location of Regular Meetings
Recommendation: (Ralph Gómez Porrás, Superintendent) It is recommended that the Board of Education set the 1st and 3rd Thursdays of each month as Regular Board meetings. Meetings will be held at 6:30 p.m. at District Office Board Room, or another District school site.

Public comment:

- E. Adoption of Resolution No. 1063 Designating Authorized Agents to Sign School Orders 8
Recommendation: (Ralph Gómez Porras, Superintendent; Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 1063 designating authorized agents to sign school orders.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Dawson ___ Paff ___ B. Swanson ___ C. Swanson ___ Walton ___

- F. Designation of Committee Representatives
Monterey County School Board Executive Committee Liaison _____

III. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Conference with Legal Counsel regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9
Name of Case: Austin v. John Doe Monterey County Superior Court Case No. 20CV001686

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

IV. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)]
3. Conference with Legal Counsel regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9
Name of Case: Austin v. John Doe Monterey County Superior Court Case No. 20CV001686

B. Pledge of Allegiance

V. **COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

VI. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. **CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of December 10, 2020 Board Meeting 10
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #9 18
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #9.
- C. Classified Assignment Order #9 20
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #9.
- D. Acceptance of Donations 22
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- E. Quarterly Report on Williams Uniform Complaints 23
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186 (d).
- F. Contract for Services with Casey Printing & Marketing for Pacific Grove Adult School Spring & Summer 2021 Schedule of Classes Brochure 25
Recommendation: (Barbara Martinez, Adult School Principal; Eric Saavedra, Adult School Coordinator) The District Administration recommends that the Board review and approve the contract for services with Casey Printing & Marketing to provide printing and delivery of the spring and summer 2021 Adult School schedule of classes brochure to community members.

- G. Contract for Services with Emberlight Productions 28
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Emberlight Productions, located in Pacific Grove, to produce the individual videos from Pacific Grove Middle School Music students into a large production video.
- H. Contract for Services with Ben Kaatz Photography at Pacific Grove Middle School 31
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Ben Kaatz for photography service for the Pacific Grove Middle School musical production, if it is held live.
- I. Contract for Services with Valerie Rhoades at Pacific Grove Middle School 34
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Valerie Rhoades for drama costumes for Pacific Grove Middle School Drama musical.
- J. Contract for Services with Beem Video & Photography at Pacific Grove Middle School 37
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Beem Video and Photography at Pacific Grove Middle School (PGMS) to videotape the PGMS musical for the 2020-2021 school year. Parents can purchase the download to view the musical. The reason for the sale to view the musical is because PGMS Drama department self-funds their musicals.
- K. Contract for Services with Monterey Bay Student Services – Chris Evans 40
 Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve contract for services with Monterey Bay Student Services led by Chris Evans, for a concrete slab to be placed on the Robert Down Elementary School campus for relocation of the greenhouse.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Dawson ___ Paff ___ B. Swanson ___ C. Swanson ___ Walton ___

VIII. ACTION/DISCUSSION

- A. Updates to Board Policy, Regulation and Exhibit 1312.3 Uniform Complaint Procedure 44
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve the amended Board Policy, Regulation, and Exhibit 1312.3 Uniform Complaint Procedure.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Dawson ___ Paff ___ B. Swanson ___ C. Swanson ___ Walton ___

B. Approval of Public Disclosure (AB 1200) of Collective Bargaining Agreements with Pacific Grove Teachers Association and California School Employees Association 76

Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve the AB (Assembly Bill) 1200 Public Disclosure of Collective Bargaining agreements with the Pacific Grove Teachers Association (PGTA) and California School Employees Association (CSEA).

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Dawson ___ Paff ___ B. Swanson ___ C. Swanson ___ Walton ___

C. Approval of Measure A Education Technology Expenditures 109

Recommendation: (Matthew Binder, Director of Educational Technology; Jonathan Mejia, Technology Systems Coordinator) The District Administration recommends that the Board review and approve Measure A - Education Technology Bond expenditures.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Dawson ___ Paff ___ B. Swanson ___ C. Swanson ___ Walton ___

D. Board Calendar/Future Meetings 111

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Dawson ___ Paff ___ B. Swanson ___ C. Swanson ___ Walton ___

IX. INFORMATION/DISCUSSION

A. District Update on Response to COVID-19 114

Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

Board Direction: _____

B. Pacific Grove High School Course Bulletin for the 2021-22 School Year 115

Recommendation: (Lito Garcia, PG High School Principal) The District Administration recommends that the Board review the Course Bulletin for Pacific Grove High School for the 2021-22 school year.

Board Direction: _____

C. Monterey Educational Risk Management Authority 164

Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board review Monterey Educational Risk Management Authority (MERMA) financial status.

Board Direction: _____

- D. Review of Legal Fees for 2020-2021 166
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review legal fees expended from July 1, 2020 through November 10, 2020.

Board Direction: _____

- E. Future Agenda Items 168
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Board requested a Special Board Meeting for Board Goals, Strategic Plan and Superintendent Goals (Tentative January 28, 2021)
- A member of the public requested Dual Language Elementary Program (March 18, 2021)
- Board requested an update about teacher housing (TBD)
- Board requested a presentation on Diversify Our Narrative
- Board requested a renewed discussion about district solar panels (Spring 2021)
- A member of the public requested that the Board consider streaming all Board meetings after COVID conditions
- A member of the public requested the District review how to improve Distance Learning for students and families including:
 - Survey to families
 - Review of instructional minutes of the elementary schools
 - Review of grades and enrollment levels
- Board requested academic review of grades by grade level including AP for middle and high school

Board Direction: _____

X. ADJOURNMENT

Next Board meeting will be the Organizational and Regular Board meeting: January 7, 2021 – VIRTUAL